



Delhi Metropolitan Education

College Affiliated to GGSIP University, Delhi & Approved by Bar Council of India



CYBER POLICY AND ANTI- CYBER CRIME UNDERTAKING

I,.....son/daughter of
R/O....., a bonafide student of Delhi Metropolitan Education, School, year Enrolment no. do hereby solemnly affirm and abide by the below framed **Cyber Policy and Anti Cyber Crime Undertaking of DME, GGSIPU.**

The Cyber Policy of Delhi Metropolitan Education, GGSIPU is:

1. This document sets out Delhi Metropolitan Education, GGSIPU, policy on Cyber Security. The purpose of this policy is to build a secure and resilient cyberspace for the teaching faculties, Non-Teaching staff's and students for progressive growth.
2. Cyber Security is about defending IT Facilities and Services and stored data from unauthorised access, use, disclosure, disruption, modification and destruction. It is concerned with ensuring integrity, availability, confidentiality and safety of data and services; and ensures controls are proportionate to risk.
3. The college recognises the importance of Cyber security. It is committed to ensuring all college activities involving information technology are appropriately defended against Cyber security threats.
4. The college is committed to the appropriate use of Information Technology and Services to support its learning, teaching, research, administrative, and service functions. The college requires users to comply with the IT policies and associated requirements governing the Use of IT Facilities and Services as a condition of their use.
5. It's a violation of college's cyber policy to:

- ◆ Access college equipment, facilities, networks, information or accounts without authorization
- ◆ Use another individual's information technology account with or without the individual's permission unless it is carried out for legitimate purposes
- ◆ Use it resources to intentionally interfere with the work of other students, faculty members
- ◆ Access, create, publish or communicate information that is obscene, pornographic, abusive, defamatory, derogatory, threatening, violent or harassing, including material that may interfere with other individuals' rights
- ◆ Display, transmit, distribute or make available information that expresses or implies discrimination or harassment an intention to discriminate or harass
- ◆ Use, disclose, copy, modify or delete information stored on it resources without authorization
- ◆ Gather other individuals' personal information under false pretences or for unlawful gain
- ◆ Use it resources for any purpose (e.g. Upload material) that is not in accordance with the **copyright act,1957**
- ◆ Send bulk commercial electronic messages without express authorization from college
- ◆ The use of IT Resources to engage in social networking and publish information on the internet is subject to all the rules set out above.

DME Cyber Policy and Anti- Cyber Crime Undertaking

6. College further prohibits the publishing any college information on social networking or the Internet that is confidential and has not been approved for public disclosure.
7. Employees, students are responsible for reporting all suspected infractions of this Policy to the email: **info@dme.ac.in**
8. College may access and use all information and data stored on and communicated through its IT Resources for lawful purposes, including to facilitate work in an employee's absence, to conduct routine technical administration, to routinely audit system use, to investigate suspicions of improper system use and other misconduct and to comply with legal obligations.
9. **When a Policy violation is reported, college will exercise its rights to take appropriate disciplinary action including, but not limited to,**
 - ◆ Verbal/written warnings,
 - ◆ Rescinding/suspending/restricting access to it resources,
 - ◆ Suspension and/or expulsion,
 - ◆ Payment of fine to the college/aggrieved person
 - ◆ In extreme case of breach, the matter may be reported to police for appropriate action.
10. In addition to internal sanctions, college may report suspected violations of the relevant provisions of IT Act, 2000 to law enforcement and will cooperate with any resulting police investigation. College is not responsible for sanctions imposed on individuals by law enforcement pursuant to such reports.
11. *I hereby undertake that:*
 - a. I shall attend Online classes, events, discussions, webinars etc only with my Email id furnished to the College containing my formal Profile Picture and shall clearly mention my Complete Name while attending any online Class, event, discussion, webinar etc.
 - b. I shall not record the audio or video of any live lecture without consent and approval from the concerned faculty; I shall not share / disclose meeting links with any outsider
 - c. I shall not create any unofficial whatsapp groups or send any rumours/misleading/Unofficial information by any fake email id.
 - d. I undertake and understand that if, at any occasion, I am found to be indulged in any of the activities mentioned above, or in violation of any provision of cyber policy of the college, then I shall be liable for adverse actions as specified in the college's cyber policy.

I shall abide and be bound by the above undertaking at all times.

Signature : _____

Name of the Student : _____

Batch (Year & Section) : _____

Mob No. : _____

E-Mail Id : _____