



Cultural Policy

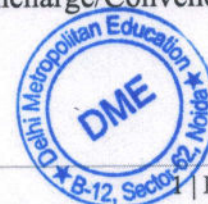
Objective: This policy seeks to build strong cultural ethos among the institutional members, with a special focus on students' holistic development through student participation and leadership in cultural programmes and initiatives. The policy aims at enhancing students' skills and to instill in them human values and life skills for their personal and professional development.

Scope: This policy covers aspects related to the organization of cultural programmes, events, functions, competitions, and similar activities for the enhancement/development of teamwork, individual/group responsibility, mutual respect, fortitude, diversity, equality, inclusion, competition, a sense of belongingness and so on.

Guidelines:

1. Cultural Programmes and initiatives may be developed with the purpose of building students' character, nurturing in them the institutional and cultural ethos and offering them a platform to showcase their talent in a fair and non-discriminatory manner.
 - 1.1 Students can initiate or suggest events to Faculty In-charge/Convener/Co-Convener
 - 1.2 Faculty In-charge/Convener/Co-Convener may initiate the cultural programme/initiatives
 - 1.3 Institutional authorities may initiate the cultural programme/initiatives
2. Students participating in the cultural activities/events/programmes and regular members of the cultural societies, must adhere to the following:
 - 2.1 Student members/participants must carefully read and adhere to the rules notified by the society for membership/participation in the auditions, competitions and events under the ambit of the society.
 - 2.2 Student members/participants must follow the DME ethos at all times and maintain decorum in their interactions with faculty members, staff members, fellow members/participants and any persons/organizers at internal and external events and competitions. Misconduct or unruly behavior will invite strict disciplinary action as per institutional procedures.
 - 2.3 Student members must take initiative and work responsibly towards the completion of tasks assigned as per the deadlines notified by the Faculty Incharge/Convener/Co-Convener.

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- 2.4 Student members must be actively involved in the functioning of the society and stay connected with the student and faculty Conveners of the society.
 - 2.5 Student members must attend the meetings/practice sessions as notified and share information on their availability, as well as, inform the faculty and student Convener/Co-Convener about any injury or illness or other relevant condition connected with practice/participation that impacts their well-being.
 - 2.6 Student members must try to diligently fulfill their commitments to the society and avoid absence from planned events/tasks/duties.
 - 2.7 Any concern by a student must be addressed to the faculty Convener/Co-Convener and subsequently to the Faculty Incharge for resolution.
3. Faculty In-charge/Convener/Co-Convener must consider the following practices:
- 3.1 Plan the cultural programmes and initiatives in consultation with the Heads of Department/Schools and obtain institutional approvals for the same.
 - 3.2 Monitor and disseminate the details about student participation in events/competitions for ensuring that the students are marked "On-duty" for the said days.
 - 3.3 Follow the DME Ethos and Code of Conduct while conducting any authorized activities.
 - 3.4 Prioritize student safety and welfare at all times, e.g., apprise the relevant institutional authorities/guardian/parent of students in case of injury or illness or any other relevant condition connected with practice/participation that impacts their well-being.
 - 3.5 Motivate students in a positive manner – praise their efforts and encourage improvement in performance/results.
 - 3.6 Avoid using any form of foul language, aggressive behavior, or physical force toward any student.
 - 3.7 Where coaching or another activity requires a 'hands-on' approach by the faculty coach, this should only occur openly and appropriately with the knowledge, permission, and full understanding of the participant and, if necessary, his/her parents/guardians.
 - 3.8 Monitor the existing resources and facilitate the procurement of necessary resources for the conduct of practice/cultural programmes with the help of institutional processes and procedures, e.g. first aid kit, costumes, decorations, external resource person/instructor, etc.

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