



No\_2019\_Dir\_126

6 November 2019

## ASSISTANCE FOR ATTENDANCE DEFICIENT STUDENTS

1. With a view to assisting students with attendance deficiency, the following measures have been taken:
  - (i) Attendance to be credited for co-curricular activities like special lectures, visits, achievements, et alia.
  - (ii) During the period 7 November - date of admit card distribution, 2 additional lectures are scheduled on each working day as under:
    - (a) 1500-1545
    - (b) 1545-1630

Schedule for these 2 additional lectures is available with the respective mentors.

2. For preventing **detentions**, mentors are exhorted to assist the pupils in attaining the mandatory 60% attendance.
3. Mentors to take note that “Mentee Attendance” is the first & foremost parameter in the evaluation of Mentors’ performance.

*Ravi Kant Swamy*

[Director]