



No_2019_Dir_090

10 September 2019

ASSISTANCE FOR ATTENDANCE DEFICIENT STUDENTS

1. With a view to assisting students with attendance deficiency, the following measures have been taken:
 - (i) Saturday, 13 September, will be a working day. Tuesday's time-table will be followed on the said date.
 - (ii) During the period 11-19 September, 2 additional lectures are scheduled on each working day as under:
 - (a) 1500-1545
 - (b) 1545-1630

Schedule for these 2 additional lectures will be notified separately on 11 September by the Time-table incharge of the respective schools.

2. In the light of the fact that re-internals are not planned, Mentors are advised to help the pupils in attaining the desired 60% level of attendance by taking the above mentioned measures.
3. Mentors to take note that "Mentee Attendance" is the first & foremost parameter in the evaluation of Mentors' performance.

Ravi Kant Swamy

[Director]